

RAILTEL CORPORATION OF INDIA LIMITED

REPORT ON ACTIVITIES DURING VIGILANCE AWARENESS WEEK-2020

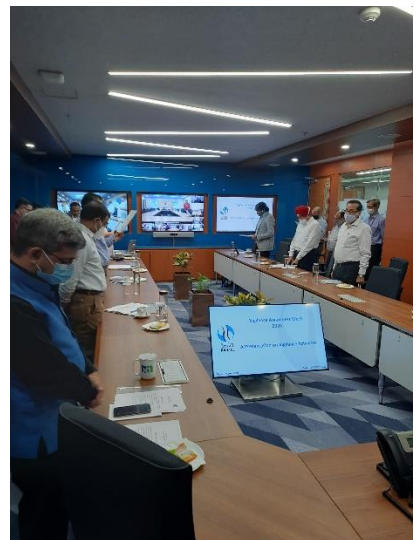
As per the CVCs directives, Vigilance Awareness Week was observed in RailTel from 27.10.2020 to 02.11.2020 in its true spirit and sense with the “सतर्क भारत, समृद्ध भारत - Satark Bharat, Samriddh Bharat.”

The week began with integrity pledge to RailTel officials from Corporate Office on 27.10.2020. The officials from Regional/Territorial Offices also joined through RailTel’s in-house Telepresence services (Video Conferencing).

During the week, a number of vigilance awareness activities were carried out and events organized involving RailTel’s officials as well as citizens. A brief of such activities is as under:

1. Awareness activities conducted in RailTel Corporation:

1.1 Vigilance Pledge: On 27.10.2020 at 11:00 am RailTel officials undertook the integrity pledge administered from Corporate Office to all employees (incl. outsource) of Corporate Office as well as the employees from various Regional & Territorial offices across the country joining in via RailTel’s in-house Telepresence Services.



1.2 Presentation on Preventive Vigilance: On the occasion of inauguration of Vigilance Awareness Week, a presentation was given to all officers and employees on various vigilance activities and preventive vigilance by RailTel's vigilance department. On the occasion, address by CVO, Directors and CMD on the vigilance theme was also organized for the benefit of all officers and employees.

1.3 Talk on Vigilance theme: On the occasion of inauguration of Vigilance Awareness Week, an address by Sh. Suresh Patel, Vigilance Commissioner, CVC was held on 27.10.2020 on vigilance theme duly attended by all officers of Corporate office, Regions & Territories of RailTel.



1.4 Lecture on Public Procurement: A lecture on public procurement matters was conducted on 28.10.2020 given by Sh. Shailendra Singh, CTE. The lecture was attended by all officers of RailTel in Corporate Office as well as the employees from various Regional & Territorial offices across the country joining via RailTel's Telepresence Services.



1.5 Lecture on DAR & Inquiry proceedings: A lecture on matter related to conducting DAR and Inquiry proceedings was organised on 29.10.2020. The lecture was given by Sh. S N Gupta, former Director/CVC & CVO/Sports Authority of India (presently Director, USOF/DoT) and duly attended by all officers of RailTel in Corporate Office as well as the employees from various Regional & Territorial offices connecting via Telepresence services.



1.6 Closing Ceremony: On last day of vigilance awareness week i.e. 02.11.2020, an address by Sh. S P Beck, Executive Director/S&T/Vigilance, Railway Board was held in which officers from Corporate Office, Regional & Territorial offices participated. On the occasion, CMD/RailTel and CVO/RailTel also addressed all the employees of RailTel on the need for creating a sustainable, transparent and fair working culture in RailTel.



2.3 Poem Competition: A competition was held among all employees across India for writing poems on any theme to be selected by the writer. Total 14 entries were received including in 'Rajbhasha'.

3. Inauguration / Launch of Vigilance related process:

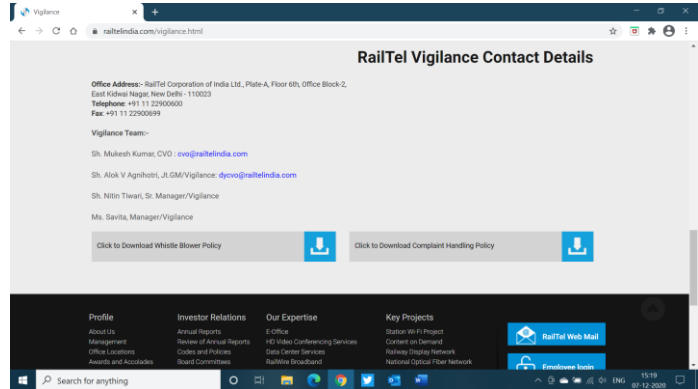
During the closing ceremony on 02.11.2020, following vigilance process were launched / inaugurated by Sh. Puneet Chawla, CMD/RailTel and Sh. S P Beck, Executive Director, S&T/Vigilance, Railway Board in line with the house keeping initiative advised by the Commission:

3.1 Online Vigilance database: RailTel vigilance department has created an online vigilance database of all employees (regular & on deputation) using the current ERP system. The database having details of Agreed/ODI list entries, Major/Minor penalty chargesheet entries, past & present case details against all employees covering from the lowest E0 grade to highest E9 grade (one level below Board) officials.

3.2 Online Vigilance clearance: RailTel vigilance department has revised the online vigilance clearance procedure for all employees using the existing ERP system. This process is applicable for all employees (regular, re-employed, contractual, on deputation, etc.) covering from the lowest E0 grade to highest E9 grade (one level below Board) officials.



3.3 Revised Complaint Handling & Vigilance clearance Policy: During the vigilance awareness week, the policy of vigilance clearance which was made in 2006, have now been updated with latest guidelines / circulars as advised by DoPT/CVC. Further, RailTel has also now created Complaint Handling Policy in line with CVC Manual 2017 and uploaded the same on RailTel's website for the benefit of the complainants.



3.4 Issue to Vigilance Bulletin: During the Vigilance Awareness Week, RailTel vigilance department issued a vigilance bulletin on the occasion. The bulletin consists of new vigilance policies, guidelines on TC proceedings, Dos & Donts of procurement apart from award winning articles and poems. The posters used in cover & back cover pages are award winning entries from various children of employees who participated in the competition.



4. Awareness through Banners/Posters & Social Media:

- i) E-pledge link with request to take integrity pledge was posted on RailTel's website and promoted through social accounts for public awareness.
- ii) All the events were highlighted through RailTel's Twitter and Facebook account for public awareness duly tagging all relevant stakeholders like CVC & MoR.
- iii) Banners and posters were setup across all offices i.e. Corporate officer and Regional/Territorial officers including at reception as well as outside and inside of the building for awareness of the employees, visitors and general public.

